

**Town of Cape Elizabeth
Board & Committee
Schedule**

Board of Assessment Review

- Three-member board
- Quasi-judicial
- Staggered three-year terms
- Meets in the event a decision of the Town Assessor is appealed.

Community Services Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 5:30 p.m. on the 2nd Wednesday of the month
- Committee meets at the Community Center.

Conservation Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 7:00 p.m. on the 2nd Tuesday of the month, plus occasional meetings as needed
- Committee meets at Town Hall
- Trail and site walks are scheduled as needed.

Diversity, Equity and Inclusion Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 7:00 p.m. on the 2nd Wednesday of the month
- Committee meets at the Thomas Memorial Library.

Energy Committee

- Seven-member board
- Staggered three-year terms
- Committee at 7:00 p.m. on the 3rd Thursday of the month
- Committee meets at Town Hall.

Fort Williams Park Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 6:00 p.m. on the 3rd Thursday of each month
- Committee meets at the Community Center
- Committee workshops and site walks are scheduled as needed.

Personnel Appeals Board

- Three-member board
- Quasi-judicial
- Staggered three-year terms
- Meets in the event an employee files an appeal of a disciplinary action.

Planning Board

- Seven-member board
- Quasi-judicial
- Staggered three-year terms
- Board meets at 7:00 p.m. on the 3rd Tuesday of the month
- Board meets in the Town Council Chamber, Town Hall
- Board workshop meets at 7:00 p.m. on the 1st Tuesday of the month
- Board workshop meets in the William H. Jordan Conference Room, Town Hall
- Site walks are scheduled as needed.

Recycling Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 7:00 p.m. on the 1st Thursday of the month
- Committee meets at the Public Works Facility on Cooper Drive
- Committee workshops and attendance at events are scheduled as needed.

Riverside Cemetery Committee

- Three-member board
- Staggered three-year terms
- Committee meets on an as-needed basis. Daytime meetings are preferred.
- Committee meets at Town Hall.

Thomas Memorial Library Committee

- Seven-member board
- Staggered three-year terms
- Committee meets at 6:30 p.m. on the 4th Thursday of the month, except August
- Committee meets at the Thomas Memorial Library.

Zoning Board of Appeals

- Seven-member board
- Quasi-judicial
- Staggered three-year terms
- Board meets at 7:00 p.m. on the 4th Tuesday of the month
- Board meets in the Town Council Chamber, Town Hall
- Board workshops and site walks are scheduled as needed.

Updated June 2022